# Functioning Virtually: Life Post Pandemic

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# **Book Review**

- The Virtual Leader
  - Takako Hirata
  - How to Manage a Remote Workplace



Microsoft surveyed 30,000 workers – over 70% want flexible, remote work options



According to Mercer, 94% of employers believe they are more productive working remotely



Gallup reports increased numbers of people want to work remotely



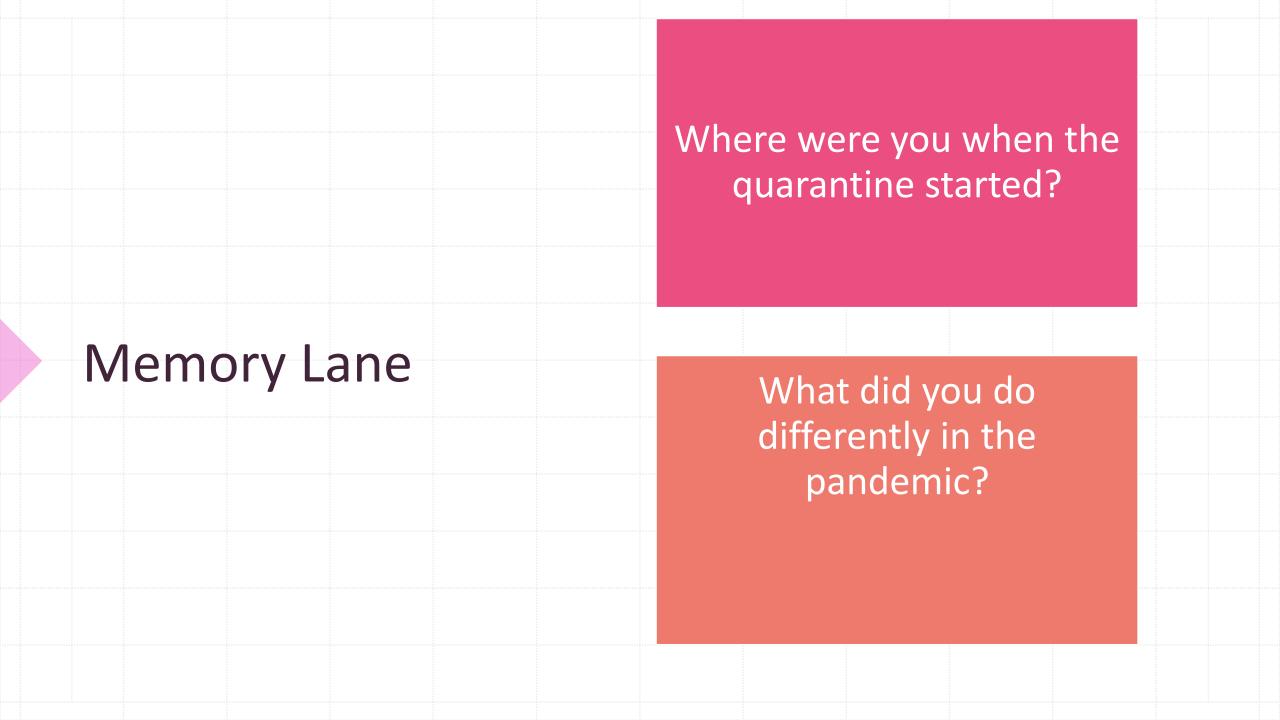
Survey of 669 executives says 78% of CEOs agree remote working is here to stay

# What is actually so

# Remember when.....

- Working remotely was a perk?
- Dressing up for work meant the whole body?





### Now...



#### Companies are running leaner.

Need for real estate is diminished

Fewer employees are needed

Less overhead costs



#### Workers want flexibility.

More time for children and family Hobbies, home, travel

# **Barriers**

- The remote environment must be created and nurtured
- Physical separation
- Reliance on technology
- Constant interruptions
- Cultural differences
  - Time zones
  - Habits



#### Home

- Personal habits hygiene, TV, food, pets, etc
- Interactions conversations w family

#### Work

- Personal habits taking a lunch, what you wear
- Interactions watercooler talk

#### Social

 Bars, clubs, recreational facilities, kids sports, etc

# Rituals

# What Changed?



#### **Some Rituals Were Combined**

Home and work got combined

New rituals emerged

Some rituals were lost

The expectations were not clear



# The boundaries between rituals disappeared

Going to an office means time spent between environments

Social activities give space between rituals and this has been diminished



#### Social rituals ????

Oh boy!!! Let's talk!

# Summary of the Book

#### He addresses work issues:

- Trust in the office
- Communication
  - Worker distraction
  - Best meeting practices

#### Company level issues

- How companies can be leaner; reinvesting
- HR influences on employee health
  - Mental health issues
  - Revise the meeting

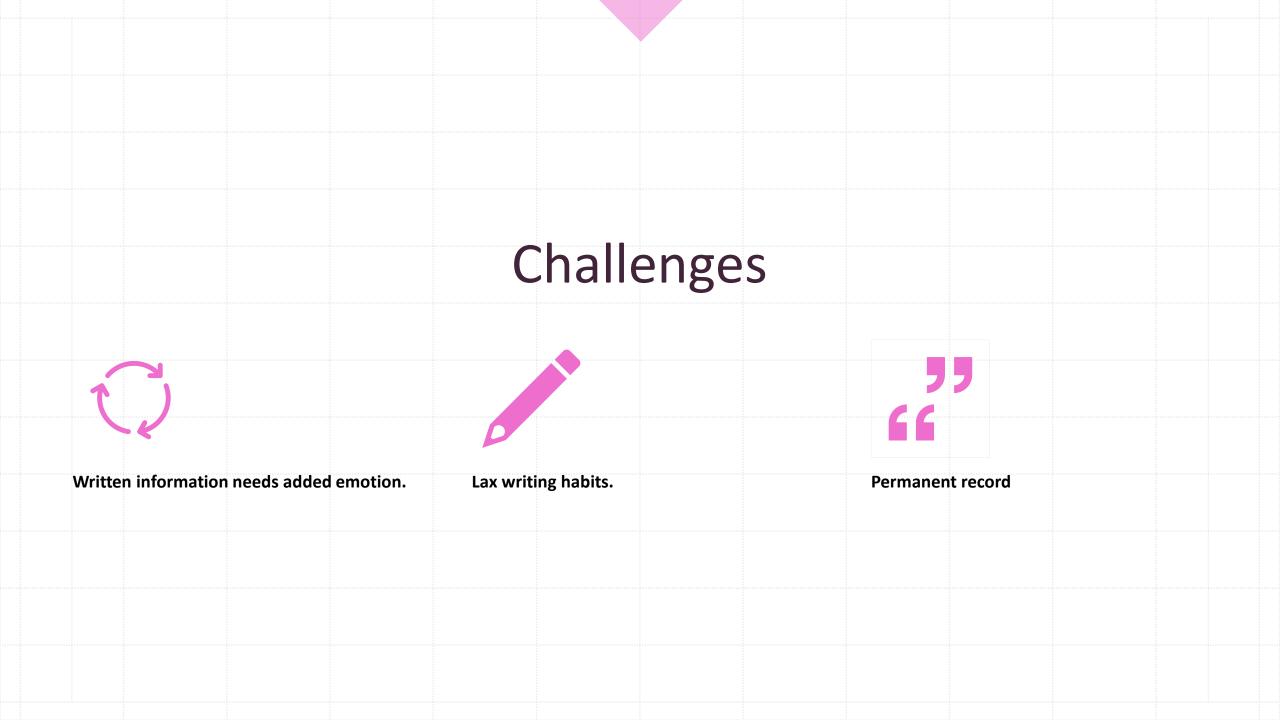
# A new leadership emerging

- Expectations of employees
- Future of leaders who have only ever worked virtually

# My experience

- Communication Flipped classroom
- Communication Time consuming
- Responsible, compassionate
- Communication Clear
- Communication Teach them to communicate





# How do we deal with this?

- Let's look at the tools available to educators.
- What tools are available?
  - What tools do you use?

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# Formatting

- Spacing
  - Especially in emails
- Italics
- Bold
- Strike through
- Emoticons



Commas

Ellipsis

Dashes

Exclamation points

Question marks

Parentheses

# Grammar

- Pronouns
  - Purpose of a pronoun
- Types of pronouns
  - Personal, demonstrative, relative, indefinite, interrogative, possessive
- Rules
  - Agreement, no adjective before a pronoun, never use an apostrophe, My is not a pronoun
- Referent and antecedent
  - Antecedent is the noun the pronoun refers to.
  - Problem is vague references.
    - Too many antecedents
    - Hidden antecedents
    - No antecedent

## Pronoun Reference

- This is my claim
  - For effective written communication, limiting the incorrect use of reference pronouns makes a huge difference.
- The Rule
  - A pronoun must refer to a single noun, which acts as the antecedent.
- Examples:
  - On the second day, the knee was better, and on the third day, it disappeared.
  - Edwin told Kenny that Dr Wilson suspected that he had cheated on the chemistry exam.

What are examples of communications you can now see were ineffective because of a misuse of pronouns? Where can you bring a practice to your communication? Add in expressions, build a proofreading practice, etc

# Interesting...

How all of this is foundational to the education process.

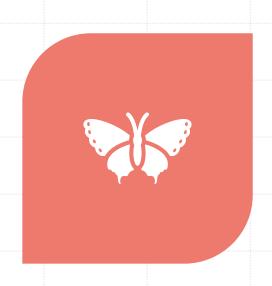
• We are back to basics in this conversation for increased and improved communication because the focus shifted to the virtual realities.

• The more things change, the more they stay the same.

# What's next?



**BUCKLE IN!!** 



IT WILL BE INTERESTING, FOR SURE!!

